

Berkshire United Way is seeking a part time Graphic Designer to design and produce art and copy layouts for a wide range of print and digital marketing materials, such as print ads, signage, brochures, event flyers, invitations, annual report and other collateral materials, in accordance with Berkshire United Way brand guidelines.

The candidate must have a background in graphic design (BA/BS in graphic Design is preferable) and demonstrate a strong knowledge of branding, best practices and industry standard software, including Adobe Acrobat, InDesign and Photoshop. The individual should have the ability to work under pressure to meet deadlines and be willing to assist in marketing related events or projects exercising flexibility in scheduled work hours as necessary.

Portfolio reflecting work across multiple media should be available upon request.

This is a part time, non-benefited appointment averaging 20 hours/week. Send cover letter and resume preferably by email to: jobs@berkshireunitedway.org or mail to BUW, 200 South Street, Pittsfield, MA 0120. Position is open until filled. BUW is an EOE.